

If you are quarantined or tested positive to Covid:

1. Call your building principal
2. Call your building nurse
3. Put absences in Aesop/Frontline to schedule substitute
 - a) Choose "Covid Absent" (this is important!!!!)
4. Go to school website – staff resources – Covid Absence Form
Complete this form and email as instructed
5. Complete the work log if you're able to work from home.
(This form will also be on the website)

****Please note these steps are subject to change****